

School Crossing Patrol Officer





Job Purpose

To ensure the safe passage of school children and other pedestrians who are accompanying them at specific sites, in accordance with the Road Traffic Regulation Act 1981.

Role Responsibilities

Safety:

- To operate the school crossing patrol point in a safe manner, identifying hazards and the risks they present to children, carers and drivers, maintaining an awareness of traffic movement and speed in order to stop vehicles safely when required and using control measures to ensure safety of all road users.

Customers:

- To maintain appropriate relationships with children, in order to control the movement of groups of children at the crossing point, ensuring their personal safety.

Reliability:

- Maintain excellent standard of timekeeping to ensure that the crossing point is always covered at the required times.

Information:

- Report incidents occurring whilst on duty to the School Crossing Patrol team to enable appropriate arrangements to be put in place.
- Maintain accurate records of absences and submit these promptly to enable payment of salary.

Safeguarding & Prevent:

- The post holder is responsible for ensuring that all Hampshire County Council child and adult protection policies are adhered to and concerns are raised in accordance with Safeguarding and Prevent Duty policies.

Person Specification

Essential Qualifications, Knowledge, Skills and Experience:

- Ability to work without close supervision, be reliable and trustworthy.
- Needs to display a level of authority required to stop traffic and direct children.
- Evidence of physical fitness and mental alertness.
- Ability to work outside in all weathers – hot, cold, wind, rain, snow.
- Ability to deal with unexpected/difficult situations in an appropriate manner.
- Evidence of clear spoken communication.
- Ability to read, understand and apply or follow simple written instructions and information.
- Basic IT skills.
- Must be able to provide suitable employment references and documents for DBS checks in line with HCC Safer Recruitment Policy.

Desirable Qualifications, Knowledge, Skills and Experience:

- Evidence of being a car driver, or a good knowledge of the road.
- Working with the public, particularly children.
- Evidence of appreciation and understanding of equality and diversity issues, as it applies to the School Crossing Patrol Service.

Working Conditions:

The following section provides an outline of the working conditions that may be encountered in this role:

- Manual handling of objects up to 5kg on a daily basis
- Direct supervision of children
- Lone working
- Outdoor work in all weather conditions
- Wearing Personal Protective Equipment (School Crossing Patrol uniform)



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