

Dear Parents and Friends of Castle Hill

Now we're firmly into the Autumn Term we would like to highlight some key areas on the school website which we hope will be of help to both new and established parents. As you can see we have slightly changed the look and feel of the website <https://www.castlehillprimary.net/> since changing our provider but all the important information is still included.

Please find below some of the key links which we think would be of help:

- School times - <https://www.castlehillprimary.net/our-school/school-times>
- After school clubs Greenbank - <https://www.castlehillprimary.net/parents/after-school-clubs-greenbank>
- After school clubs Rooksdown - <https://www.castlehillprimary.net/parents/after-school-clubs-rooksdwn>
- Year Group Letters - <https://www.castlehillprimary.net/parents/class-letters/year-group-letters>
- School meals - <https://www.castlehillprimary.net/parents/school-meals>
- Online payments - <https://www.castlehillprimary.net/parents/online-payments>
- School uniform - <https://www.castlehillprimary.net/parents/uniform-personal-belonging>
- Twitter – our tweets can be found on the home page. Come follow us!
- Calendar - <https://www.castlehillprimary.net/calendar> the web calendar is now colour coded according to whether the event is site or year group specific. At the bottom of the calendar page you can now subscribe and sync it to your own calendar. There's also a 'help' link for questions.



Help with calendar subscriptions

- Newsletters - as well as being emailed to parents, they can also be found under <https://www.castlehillprimary.net/school-life/newsletters>. If your child has been involved in any events or sporting achievements please do email the Admin team so we can include it in the next newsletter.

Polite reminders:

- Unless it's an emergency or an urgent issue, can we please ask that you avoid the school office at the beginning of the school day? This is so we can ensure the children are in school and registered.
- If handing in letters/slips please send into the classroom with your child to hand over to their teacher and not taken into reception. We are looking into a 'drop box' at each campus, watch this space....
- For changes to end of day collections or advising us of an appointment for your child, please do this via our answer phone system. This is checked throughout the day.
Greenbank - press 1 then 1 to report absences & 2 for changes to collection
Rooksdown - press 2 then 1 to report absences & 2 for changes to collection
- It is imperative that we now hold 4 contact numbers for your child's safety and it's your responsibility to inform us of any changes to any contact details and email addresses.

Thank you for your continued support.

The CHPS Team